



## OFFICIAL COUNCIL PROCEEDINGS: City of Keota

### CITY OF KEOTA COUNCIL PROCEEDINGS JANUARY 5, 2022

The Keota City Council met on January 5, 2022 at the Keota City Hall. The meeting was called to order at 7:00 p.m. by Mayor Anthony Cansler.

Council members answering roll call were: Mike Bender, Keith Conrad, Danielle Imhoff, Matt Greiner, and Heath McDonald. City Employees present were Tonia Greiner and Tomisha Hammes. Also in attendance was Dan Flynn and Jim Tinnes.

The Mayor announced the 2022 Mayor Appointments: Mayor Pro-Tem Keith Conrad; Council members: Keith Conrad, Matt Greiner, Mike Bender, Danielle Imhoff, and Heath McDonald; City Employees: Doug Conrad – Chief of Police, Kevin Slaubaugh – Public Works Director, Micah Harmsen – Public Works, Tomisha Hammes – City Clerk/Administrator; Library Employees: Toni Greiner – Library Director, Ashley Greiner – Librarian, Cheri Altenhofen – Librarian; Library Board members: Nick Mahan – President, Rachel Klein – Vice President, Margaret Brinning – Secretary, Diana Sheets – Treasurer, Jacob Moeller, Connie Vincent, Jim Tinnes, Jane Westendorf, and Danielle Imhoff; Museum Board members – Karen Sypherd – President, Dan Flynn – Vice President, John Greiner – Treasurer, Jill Baetsle – Secretary, Wanda Baumert, Brett Romoser, Jeri Klein; Board of Adjustments members: Gary Wergler, Mike Williams, John Snedigar, Esther Burroughs, Barb Anderegg; Zoning Board members – Duane Sprouse, Bill Miller, Tom Hahn, James Wallington, Rich Klein; City Attorneys – Misty White, Trevanial Temple, Jason Palmer; Emergency Management Committee – Doug Conrad and Keith Conrad; Building Official/Zoning Administrator – Keith Conrad, Board of Adjustments Liaison – Keith Conrad, County Assessor Council – Anthony Cansler, 911 Boards – Ryan Sieren, Library Liaison – Matt Greiner, Museum Liaison – Matt Greiner, Fire Department Liaison – Mike Bender, Ball Association Liaison – Danielle Imhoff, Pool Advocates Liaison – Mike Bender, Keota Unlimited Liaison – Danielle Imhoff, KCCF Representative – Heath McDonald, Code Enforcer – Heath McDonald, Official Depository – Libertyville Savings Bank, Official Newspaper – The News Review.

Motion was made by Councilman Conrad to approve the consent

agenda including minutes from the December 20, 2021 meeting and payment of bills. Councilman Bender seconded the motion. Motion passed with a 5-0 vote.

### CITY OF KEOTA JANUARY 5, 2022 COUNCIL MEETING FOR PERIOD DECEMBER 21, 2021 - JANUARY 5, 2022

|                                                                   |            |
|-------------------------------------------------------------------|------------|
| Payee-Comment.....                                                | Amount     |
| Altenhofen, Cheryl-Payroll...                                     | \$44.13    |
| Conrad, Douglas L.                                                |            |
| -Payroll.....                                                     | \$1,907.71 |
| Greiner, Ashley-Payroll.....                                      | \$27.84    |
| Greiner, Tonia-Payroll.....                                       | \$960.93   |
| Hammes, Tomisha                                                   |            |
| -Payroll.....                                                     | \$1,388.05 |
| Harmsen, Micah-Payroll...                                         | \$1,367.83 |
| Slaubaugh, Kevin L.                                               |            |
| -Payroll.....                                                     | \$1,571.73 |
| EFTPS-Employee                                                    |            |
| Withholdings.....                                                 | \$2,237.22 |
| IPERS-Employee                                                    |            |
| Benefits.....                                                     | \$3,191.21 |
| Center Point Large Print-Library-Books.....                       | \$394.39   |
| Infomax Office Systems                                            |            |
| -Library-Copier Lease....                                         | \$182.59   |
| Iowa Library Association-Library                                  |            |
| -Association Dues.....                                            | \$25.00    |
| Malley Hardware-Library                                           |            |
| -Janitorial Supplies.....                                         | \$22.15    |
| Our Iowa-Library-Magazine...                                      | \$34.98    |
| Toni Greiner-Library-Christmas Program Supplies.....              | \$60.20    |
| Windstream-Library-Phone /Fax.....                                | \$144.44   |
| Keota Volunteer Fire Department                                   |            |
| -Fire-28-E Agreement                                              |            |
| Payment.....                                                      | \$3,000.00 |
| Storey Kenworthy/Matt Parrott                                     |            |
| -Water/Sewer-Water Bill Post cards.....                           | \$822.01   |
| Arnold Motor Supply-Snow-Snow Plow Battery.....                   | \$126.13   |
| Wellmark Blue Cross Blue Shield-Employee Health Benefits.....     | \$7,339.93 |
| Ahlers Cooney Attorneys-Legal                                     |            |
| -Water Revenue Capital Loan Note.....                             | \$1,914.23 |
| Dearborn Group-Employee Life Insurance Benefits.....              | \$93.60    |
| Area 15 Regional Planning-All Dept. Association Dues.....         | \$457.47   |
| Verizon Wireless-Police-Hot Spot.....                             | \$40.01    |
| First National Bank-Police-Veh. O & M.....                        | \$194.50   |
| First National Bank-All Dept.-Flag Pole Repair/Postage.....       | \$412.19   |
| First National Bank-Library-Books /Supplies.....                  | \$241.04   |
| Ion Environmental Solutions-Water /Sewer-Contracted Services..... | \$3,625.00 |
| Cox Sanitation-Garbage-Pick Up/ Bags.....                         | \$2,028.50 |
| Alliant Energy-All Dept. Gas /Electric.....                       | \$6,688.59 |

Malley Hardware-All Dept. Supplies.....\$138.68  
TOTAL.....\$40,638.15

### Department Reports:

• Public Works Department –Working on plowing snow and clearing streets.

• Police Department – A written report was submitted. Reporting period of December 1 through December 31, 2021, there were nineteen (19) service calls/complaints and one (1) citations issued. Service Calls/Complaints: one burglary, two theft, one simple assault, one sex offense, one other criminal violations, one suspicion, one accident (traffic), five assist and serve, two attempt to locate, one weather, one traffic violation, two domestic abuse. Citation issued: domestic abuse assault with bodily injury.

• Wilson Memorial Library – Minutes from previous meeting were submitted. The StoryWalk book was changed out at the KeWash Trailhead.

• Keota Historical Museum – Minutes from previous meetings were submitted.

Ryan Sieren – Keota Fire Department generator. Ryan was unable to attend, but Councilman Bender spoke about the siren and generator. Councilman Bender stated that the fire department wants to go for a grant to get a new generator to run the fire station. The City would need to look into getting a separate generator to run the emergency siren. Slaubaugh will look into getting estimates on generators for city hall and the siren.

Motion was made by Councilman Bender to approve the liquor license for County Line Mart LLC. Councilman McDonald seconded the motion. Motion passed with a 5-0 vote.

Motion was made by Councilman Conrad to approve Resolution 2022-01: Wilson Memorial Assistant Librarian Wages. Councilman Greiner seconded the motion. Roll Call Vote: Ayes – Bender, Conrad, Imhoff, Greiner, McDonald; Nays - None; Abstain – None; Absent - None. Motion passed with a 5-0 vote.

Motion was made by Councilman Bender to approve Resolution 2022-02: Area 15 Regional Planning Commission. Councilman McDonald seconded the motion. Roll Call Vote: Ayes – Bender, Conrad, Imhoff, Greiner, McDonald; Nays - None; Abstain – None; Absent - None. Motion passed with a 5-0 vote.

Citizen Comments: Toni Greiner thanked the Council for approving

the library wage increase – the staff and Board will really appreciate it. Dan Flynn asked the Council about the contract not being signed with One Design and Engineering for the pool project and why the city hasn't paid them yet. The city clerk stated that the Council is waiting for One Design and Engineering to submit the final contract for city attorney review and Council approval. The City has not received any invoices to pay One Design and Engineering. They were also asked to submit estimated pool operating expenses to the city clerk for the upcoming budget meeting and they have not done that. The city clerk was asked to email One Design and Engineering requesting an update on the contract, an invoice, and where they are at with the pool operating expense estimates.

Clerk/Council/Mayor Comments: The city clerk stated that all departments will be closed on Monday, January 17 for Martin Luther King Jr. Day. She reminded the Council that the expenditures budget meeting will be on Wednesday, January 12. She will email and have hard copies of the estimates ready for Council on Monday to review prior to the meeting. Councilman Conrad will talk with Ryan Sieren about working with Larry Smith on a grant for a generator for the Keota Fire Department. He will check with Trevanial Temple about where the City is at with the northeast annexation project. Councilwoman Imhoff stated that she is excited to learn more about this job and looking forward to working with everyone. She went on to say that a camera outside the Police Station was requested by Officer Conrad. Councilman McDonald requested that letters be sent to a few people in town for items at the curb that need a garbage tag.

Motion was made by Councilman Conrad to adjourn at 8:06 p.m. Councilman Bender seconded the motion. Motion passed with a 5-0 vote. The City Council will next meet on Wednesday, January 12, 2022, at 5:00 p.m. for their expenditures budget meeting. The next regular meeting will take place on Wednesday, January 19, 2022 starting at 6:00 p.m. with the revenue budget meeting, followed by the regular meeting at 7:00 p.m.

*Mayor Anthony Cansler*  
*Attest:*  
*City Clerk Tomisha Hammes*  
\*These are not official minutes. These minutes will be approved at the next council meeting.\*

Published in The News-Review on Wednesday, Jan. 12, 2022

## Trust Notice

### TRUST NOTICE IN THE MATTER OF THE TRUST: FRANK WILLIAM GREYER REVOCABLE TRUST EXECUTED MAY 28, 2015, AS AMENDED AND RESTATED JULY 15, 2015

To all persons regarding Frank William Greter, deceased, who died on or about October 23, 2021. You are hereby notified that Audrey Greter is the trustee of the Frank William Greter Revocable Trust Executed May 28, 2015, as Amended and Restated July 15, 2015. Any action to contest the validity of the trust must be brought in the District Court of Keokuk County, Iowa, within the later to occur of four (4) months from the date of second publication of this notice or thirty (30) days from the date of mailing this notice to all heirs of the decedent settlor and the spouse of the decedent settlor whose identities are reasonably ascertainable. Any suit not filed within this period shall be forever barred.

Notice is further given that any person or entity possessing a claim against the trust must mail proof of the claim to the trustee at the address listed below via certified mail, return receipt requested, by the later to occur of four (4) months from the second publication of this notice or thirty (30) days from the date of mailing this notice if required or the claim shall be forever barred unless paid or otherwise satisfied.

Dated: January 7, 2022

Frank William Greter  
Revocable Trust Executed  
May 28, 2015, as Amended  
and Restated July 15, 2015  
Audrey Greter, Trustee  
17163 310th Ave  
Keota, IA 52248

Travis J. Schroeder, AT0010099,  
Attorney for Trustee  
Simmons Perrine Moyer  
Bergman, PLC  
115 3rd Street SE, Suite 1200,  
Cedar Rapids, IA 52401  
Date of second publication:  
January 19, 2022

Published in The News-Review on  
Wednesday, Jan. 12 and Jan. 19, 2022

## PROBATE

### NOTICE OF PROOF OF WILL WITHOUT ADMINISTRATION IN THE IOWA DISTRICT COURT FOR KEOKUK COUNTY IN THE MATTER OF THE ESTATE OF FRANK WILLIAM GREYER, Deceased.

CASE NO. ESPR038360

To All Persons Interested in the Estate of FRANK WILLIAM GREYER, Deceased, who died on or about October 23, 2021:

You are hereby notified that on January 6, 2022, the Last Will and Testament of Frank William Greter, deceased, bearing date of May 28, 2015, was admitted to probate in the above named court and there will be no present administration of the estate. Any action to set aside the will must be brought in the district court of the county within the later to occur of four (4) months from the date of the second publication of this notice or one (1) month from the date of mailing of this notice to all heirs of the decedent and devisees under the will whose identities are reasonably ascertainable, or thereafter be forever barred.

Dated: January 7, 2022

Audrey Greter  
17163 310th Ave  
Keota, IA 52248

Travis J. Schroeder, AT0010099,  
Attorney for Petitioner  
Simmons Perrine Moyer  
Bergman, PLC  
115 3rd Street SE, Suite 1200  
Cedar Rapids, IA 52401  
Date of second publication:  
January 19, 2022

Published in The News-Review on  
Wednesday, Jan. 12 and Jan. 19, 2022

## OFFICIAL COUNCIL PROCEEDINGS: City of New Sharon

### NEW SHARON CITY COUNCIL REGULAR MEETING Wednesday January 5, 2022 These are draft minutes and have not been approved by The City Council prior to publication.

The New Sharon City Council met in regular session on Wednesday January, 2022 @ 6:00 p.m. Meeting called to order with Mayor Long and the following members answering roll call: Ron Wyatt, Tom German, Justin Stout, Ben Hansen. Others in attendance were Mark McCulley, Pat Mick, Russ VanRenterghem, Kevin Lamberson, and Lisa Munn. Larry Applegate came in late.

1. Roll Call answered by:  
Ayes: Wyatt, German, Stout, Hansen

2. Consent Agenda:  
Motion made by Wyatt and seconded by Hansen to approve the following consent agenda items.

12/20/2021 minutes  
1/05/2022 agenda  
1/05/2022 distributions pending  
AYES: German, Hansen, Stout, Wyatt,

NAYS: None  
ABSTENTIONS: None

3. Public Comments: none

4. Requests from the Community:  
None

5. Public Hearings: None

6. Resolutions and Motions:

A. Discussion was held by Mark McCulley in regards to Kent Sustainability Project. This project will purchase and plant trees and shrubs in the town with no cost to the city. We just need to let them know how many trees and shrubs we need and the size of the trees. They are working with Hackert Tree service to purchase and spade in the trees. There was talk of needing some trees in the city park to replace what we have had to remove due to disease. Also, the cemetery may need a couple of trees to replace some removed after storms. The committee would like the number of trees in approximately 60 days. They meet every week or two and these would be planted when the time is right.

B. Motion made by Wyatt and seconded by German to approve moving forward with tree and shrub program.

AYES: Wyatt, German, Stout, Applegate, Hansen

NAYES: None  
ABSTENTIONS: None

C. Motion made by Hansen and seconded by Wyatt to approve Resolution 010522 Naming official depositories for 2022.

AYES: Stout, Applegate, Hansen, German, Wyatt

NAYES: None

ABSTENTIONS: None  
D. Motion made by Hansen and seconded by German to approve Resolution 010522A naming official newspapers for 2022.

AYES: Wyatt, Stout, German, Applegate, Hansen

NAYES: None  
ABSTENTIONS: None

E. Motion made by Wyatt and seconded by German to approve Resolution 010522B naming Dustin Hite for city attorney for 2022.

AYES: Applegate, Hansen, Wyatt, German, Stout

NAYES: None  
ABSTENTIONS: None

F. Motion made by Stout and seconded by Hansen to approve Resolution 010522C naming Josh Crouse fire chief for 2022.

AYES: Hansen, Stout, German, Wyatt, Applegate

NAYES: None  
ABSTENTIONS: None

G. Motion made by German and seconded by Stout to approve Resolution 010522D no parking west side of N. Washington St. from W. Market to W. High St.

AYES: Stout, Applegate, Wyatt, German, Hansen

NAYES: None  
ABSTENTIONS: None

H. Motion made by Wyatt and seconded by Hansen to approve NSREDF application for Premier Boat & RV storage for sign in the amount of \$465.00.

AYES: German, Wyatt, Hansen, Stout, Applegate

NAYES: None  
ABSTENTIONS: None

I. Motion made by Hansen and seconded by Wyatt to set public hearing for Max Levy for FY2022-2023 budget for January 19th at 6:00 p.m.

AYES: Applegate, Stout, Wyatt, Hansen, German

NAYES: None  
ABSTENTIONS: None

7. Ordinances: None

8. Department Reports

A. Water Report- none

B. Sewer Report-electrician quote for generator at lagoon is approximately \$26,000, they have to eliminate first electrical system bring everything to blower bldg..

C. Street Report- blading snow this week

D. Park Report – none

E. Police Report- on table, new tires on Tahoe today, need a new radiator reservoir ordered from Pella Motors

F. Mahaska Sheriff Report- domestic and mental health usually spike during the winter months.

G. Cemetery Report- none

H. City Clerk Report- working on calendar year end, budget, fire trustee report and 28E completed to be mailed this week.

I. City Attorney Report –none

J. Fire Department Report- trustee report on the table, ordered new light for truck

K. Library Report- Pat Mick introduced herself. No news from library at this time.

9. Departmental Requests:

10. City council Information:  
A. Ron Wyatt gave out information in regards to the pipeline coming through in the next 3 years. Training for local fire departments in regards to this.

11. Mayor Information:  
A. Committee assignments for the upcoming year was discussed and decided upon.

12. Adjournment:  
There being no further business to discuss, it was moved by German and seconded by Hansen to adjourn at 6:42 p.m. All in favor, whereupon the Mayor declared said motion approved.

*Jeff Long, Mayor*  
*Lisa Munn, CMC*  
*Certified City Clerk*

### CITY OF NEW SHARON DISTRIBUTIONS PENDING 1/05/2022

| Name-Fund-Description                                        | Amount     |
|--------------------------------------------------------------|------------|
| Payroll-general-payroll wages                                | \$3,844.62 |
| Payroll-general-payroll wages                                | \$3,240.14 |
| Payroll-general-payroll wages                                | \$3,181.65 |
| B3 Technology-library-computer monthly maintenance lib       | \$204.10   |
| B3 Technology-library-set up new computer                    | \$108.75   |
| Brodart-library-materials                                    | \$117.99   |
| Heslinga, Dixon, Hite-library -attorney fees                 | \$270.00   |
| Heslinga, Dixon, Hite-general -attorney fees                 | \$210.00   |
| Menninga Pest Control-library, park-spraying pests           | \$52.50    |
| Verizon-police-hot spot police                               | \$40.01    |
| Lisa Munn-police-mileage police tahoe to Baxter              | \$120.96   |
| Verizon-park/street-cell phones                              | \$53.34    |
| McGriff Corporation-ru/street/park /sewer-operating supplies | \$568.42   |
| B3 Technology-police-setting up police camera                | \$217.50   |
| B3 Technology-city hall-setting up new laptop                | \$24.75    |
| Gworks-city hall-W2's and 1099's                             | \$123.81   |
| Globe Life Liberty-employee-payroll deducts employee health  | \$147.40   |

|                                                                |             |
|----------------------------------------------------------------|-------------|
| Iowa One Call-sewer -one calls                                 | \$21.60     |
| Keltek-police-install police camera tahoe                      | \$433.97    |
| Lansing Brothers Construction -LOST-demo contract 105 S. Main  | \$36,100.00 |
| Mid America Publishing-general -publishing legals              | \$122.09    |
| Mid American Energy-general -utilities                         | \$3,143.02  |
| Northern Tool-street-advantage dues                            | \$39.99     |
| Vicki VerSteeg-library-janitorial library                      | \$50.00     |
| B3 Technology-police-monthly computer maintenance              | \$78.20     |
| B3 Technology-city hall-monthly computer maintenance           | \$265.35    |
| Dollar General-sewer-bags & tape sewer lagoon                  | \$45.00     |
| Local Disposal-prairie village-trash pickup campsites          | \$57.00     |
| Mahaska Rural Water-American Rescue Plan-sewer on n park       | \$3,305.05  |
| McGriff Corporation-sewer/street /park/ru-supplies             | \$568.42    |
| Mediacom-city hall-fax line                                    | \$46.79     |
| Mid American Energy-sewer-blower bldg utilities                | \$650.03    |
| Richard McCulley-fire/city hall-website maintenance            | \$222.95    |
| Sha Ran Window Washing -city hall-window washing               | \$30.00     |
| TownCrier-general-publishing legals                            | \$87.50     |
| US Bank Equipment-police/city hall /library-copier maintenance | \$219.35    |
| Ziegler Cat-ARP/road use-grapple for endloader                 | \$18,265.00 |
| Verlan VanWyk-fire-janitorial fire dept                        | \$20.00     |
| Treasurer State of Iowa-sewer -sales tax sewer                 | \$494.00    |
| Premier Office Equipment-city hall /police-copies              | \$30.15     |
| Klyn Tire Service-police-tires for police tahoe                | \$779.96    |
|                                                                | \$77,601.36 |

### CITY OF NEW SHARON REVENUES MONTH OF DECEMBER 2021

|                                  |             |
|----------------------------------|-------------|
| general                          | \$25,502.70 |
| Employee Benefits                | \$3,060.04  |
| Local Option Sales Tax           | \$3,455.15  |
| Sewer                            | \$22,174.40 |
| Prairie Village Mobile Home Park | \$1,440.00  |
| Sewer sinking                    | \$8,000.00  |
| Friends Cemetery Perpetual       | \$19.32     |
| cemetery total                   | \$0.00      |
| capital projects-water tota      | \$0.00      |
| Road Use Tax                     | \$53.42     |
| Highland Cemetery Perpetual      | \$0.00      |
| capital projects- sewer          | \$0.00      |
| Fleener fund                     | \$0.00      |
|                                  | \$63,705.03 |

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