

## OFFICIAL COUNCIL PROCEEDINGS: City of Keota

### CITY OF KEOTA COUNCIL PROCEEDINGS JUNE 7, 2021

The Keota City Council met on June 7, 2021, at the Keota City Hall. The meeting was called to order at 7:00 p.m. by Mayor Anthony Cansler.

Council members answering roll call were: Mike Bender, Keith Conrad, Rod Hill, and Heath McDonald. City Employees present were Kevin Slaubaugh and Tomisha Hammes. Also in attendance was Rich Klein, Nick Mahan, Chad McCleary, Karen Sypherd, Dan Flynn, and Jim Henrich.

Motion was made by Councilman Conrad to approve the consent agenda including minutes from the May 17, 2021 meeting and payment of bills. Councilman Hill seconded the motion. Motion passed with a 4-0 vote.

### CITY OF KEOTA COUNCIL MEETING FOR PERIOD MAY 18 - JUNE 7, 2021

Payee-Comment.....	Amount
Altenhofen, Cheryl-Payroll..	\$31.52
Conrad, Douglas L.	
-Payroll.....	\$1,858.03
Greiner, Ashley-Payroll.....	\$55.66
Greiner, Tonia-Payroll.....	\$783.75
Hammes, Tomisha	
-Payroll.....	\$1,326.85
Miller, Kevin-Payroll.....	\$1,217.47
Slaubaugh, Kevin L.	
-Payroll.....	\$1,502.70
EFTPS-Employee	
Withholdings.....	\$1,971.50
IPERS-Employee	
Benefits.....	\$2,834.95
All American Pest Control	
-Library-Pest Control.....	\$30.00
Cash-Library-Summer Reading Program Prizes.....	\$50.00
Cengage Learning-Library	
-Book.....	\$21.69
Center Point Large Print-Library	
-Large Print Books.....	\$44.34
Good Housekeeping-Library	
-Magazine.....	\$12.00
Infomax Office Systems Inc	
-Library-Copier Lease.....	\$143.59
Keota Athletic Boosters-Library	
-Summer Reading Program Prizes.....	\$180.00
Windstream-Library	
-Phone/Fax.....	\$145.43
Wood Wheel Vineyards-Library	
-Summer Reading Program Prizes.....	\$50.00
United States Post Office-Water /Sewer-Water Bills.....	\$135.72
Iowa Finance Authority-Water Loan -Broadway Extension...\$10,510.00	
Iowa Finance Authority-Water Loan -Treatment Plant.....	\$27,520.00
Iowa Finance Authority-Water Loan-Tower.....	\$50,125.00
Iowa Finance Authority-Sewer Loan-WWTP Sponsored Project.....	\$15,000.00
Iowa Finance Authority-Water Loan -Davis Extension.....	\$15,940.00
Iowa Finance Authority-Sewer Loan -Waste Water Treatment Plant.....	\$75,153.44
Libertyville Savings Bank-Sewer Loan -Broadway Extension...\$11,458.00	
Alliant Energy-All Dept.	
Gas/Electric.....	\$6,576.20
Iowa Dept. Of Natural Resources -Sewer-Stormwater Discharge Permit 3 Years.....	\$350.00
Washington Lumber & Home Center -Shop-Exterior Door Replacement.....	\$447.48
Water Solutions Unlimited Inc.....	\$375.00
-Water-Hypochloride.....	\$375.00
Malley Hardware-All Dept.	
Supplies.....	\$156.17
Menards-City Hall-Dry Sand for	

Flag Pole Installation.....	\$24.77
Wellmark-Employee	
Benefits.....	\$9,498.74
Broadway Service Center-Streets -Dump Truck Tires.....	\$3,745.42
Action Service Inc-Park/KeWash Trailhead-Porta Potty.....	\$210.00
Koch Office Group-All Dept -Copier Fee.....	\$143.95
Eric Kephart-Deposit-One Year Non-Delinquent Payments Refund.....	\$100.00
Kitn Chance-Deposit-One Year Non-Delinquent Payments Refund.....	\$100.00
Donald Lindhart-Deposit-One Year Non-Delinquent Payments Refund.....	\$100.00
Bryan Thompson-Deposit -Finalized Billing.....	\$54.29
Andy Romoser Construction -Shop-Exterior Door Repair.....	\$240.00
Keota Eagle Foods-All Dept. Janitorial Expenses for January-May.....	\$186.61
Keota Transmission And Repair -Water-Replace Mode Door Actuator.....	\$168.60
First National Bank-All Dept. -Basketball nets/tether ball /stamps.....	\$248.47
First National Bank-Library-Books /Programs/DVDs.....	\$495.60
First National Bank-Police-Veh. O & M.....	\$85.06
US Postal Service-All Dept.-Post Office Box Fee.....	\$58.00
Verizon Wireless-Police	
-Hot Spot.....	\$40.01
Libertyville Savings Bank-Refund -Bank Donation Payment for Property Taxes.....	\$15,982.00
Keota Lawn And Power-Park -Trimmer Repair.....	\$33.00
Farmers Cooperative Association -All Dept-Veh. O & M.....	\$548.05
County Line Mart-Police-Veh. O & M.....	\$112.29
Ideal Ready Mix Company Inc.-City Hall-Flag Pole Concrete.....	\$140.75
Ollinger Electric-Library	
-Outside Lights.....	\$695.93
US Cellular-All Dept.	
-Cell Phones.....	\$197.05
Ion Environmental Solutions-Water /Sewer-Operations and Permits.....	\$1,782.80
Misc. On Main-Water-Cell Phone Charger/Protector.....	\$39.98
TOTAL.....	\$261,006.34

**Department Reports:**  
 •Public Works Department – Working on getting things cleaned up for Keota Fun Days. Sweeping streets most mornings this week.  
 •Police Department – A written report was submitted. Reporting period of May 15th through May 31st, 2021, there were six (6) service calls/complaints and two (2) citations issued. Service Calls/Complaints: one assault, two simple assault, one family and children, one misc. complaints, one traffic violation. Two (2) citations issued: two speed/alternative enforcement.  
 •Wilson Memorial Library – They will be applying for a grant through the State Library of Iowa from the American Rescue Plan Act for a StoryWalk that would be located along the Kewash Trailhead. The Summer Reading Program is off to a great start. The Iowa State Extension Office will hold their Insect Zoo in conjunction with the Summer Reading Program on Tuesday, June 15. Reservations will need to be made in advance due to a limit on the number of people that can attend.  
 •Keota Historical Museum – Open House on Saturday, June 12, from 12:00 to 2:00 p.m. during the

Keota Fun Days. They will have a meeting Tuesday, June 8 to prepare for the Open House. A dentist chair was donated which is a unique piece of Keota History. Denny Shaffer donated maps from 1890s, 1900s and 1915 of the fire district. They are 2 x 4 foot maps with a total of 8 maps.

Chad McCleary, Ion Environmental Solutions – There will be daily coverage of the water plant, wastewater treatment plant, and the weekly testing in the short term until the public works position gets filled. That will allow Slaubaugh to do the other daily chores that need to be done. It would be about a \$2000 increase per month to cover the chores. If the City chooses to stick with Ion and having them do the chores the cost would stay the same and the City could hire someone to take care of the mowing, snow removal, and other areas of the City. Ion Environmental Solutions would be hired to operate the Water, Well, Sewer Plants and also anything dealing with the Iowa DNR without the increase in IPERS, worker's compensation, benefits, etc. Ion will have a proposal for services hopefully by the end of the week. Chad McCleary will meet with Kevin Miller on Wednesday, June 9 to go over everything at the plants to find out what all needs to be done and then they will start on Thursday, June 10 taking over the work. It will be on the agenda at the next Council meeting to decide how the Council will like to move forward with the proposal past the short term agreement.

Jim Henrich, Keota School District Superintendent – Jim Henrich will take the role of Director of the Before and After School Program at the Keota Schools. The fire inspection is complete, the floor plans have been submitted, next step would be the DHS License application and then a handbook. An on-site supervisor will need to be hired. Councilman Bender wanted to know what the school's business manager feelings were on the before and after school program. Mr. Henrich responded that the business manager thinks it is a good idea, but they just don't have the man power to do the payroll, so that is why they have approached the City of Keota to do the payroll. There would be about six employees for the before and after school program. Discussion was held on whether the City should get involved with the school in taking over the payroll for this program, because then the City would be liable for any issues that may happen. The employees would be City employees 6:00 to 7:45 a.m.; School employee's 7:45 a.m. to 3:45 p.m.; City employees 3:45 to 6:00 p.m. There will need to be benefits for the employees as well. The Council stated that there will need to be more discussion and a 28-E agreement presented before any decisions are made.

Motion was made by Councilman Bender to approve Resolution 2021-29: Interview Committee for the Public Works Position – Anthony Cansler, Mike Bender, Keith Conrad, and Kevin Slaubaugh. Councilman McDonald seconded the motion. Roll Call Vote: Ayes – Bender, Conrad, Hill, McDonald; Nays - None; Abstain – None; Absent - Greiner. Motion passed with a 4-0 vote.

Motion was made by Councilman Bender to approve Resolution

2021-30: Wilson Memorial Library StoryWalk Grant – American State Library of Iowa. Councilman Conrad seconded the motion. Roll Call Vote: Ayes – Bender, Conrad, Hill, McDonald; Nays - None; Abstain – None; Absent - Greiner. Motion passed with a 4-0 vote.

Motion was made by Councilman Conrad to approve the building permit for 205 Rock Island Avenue - fence. Councilman Bender seconded the motion. Motion passed with a 4-0 vote.

Motion was made by Councilman Conrad to approve the building permit for 110 N. Lincoln Street - patio. Councilman Bender seconded the motion. Motion passed with a 4-0 vote.

Motion was made by Councilman Bender to approve the Tobacco Permit for County Line Mart, LLC. Councilman McDonald seconded the motion. Motion passed with a 4-0 vote.

Motion was made by Councilman Bender to approve the Tobacco Permit for The Roost Tavern. Councilman McDonald seconded the motion. Motion passed with a 4-0 vote.

Motion was made by Councilman Bender to approve the EagleRock! Bake Sale in front of the Keota City Hall on Friday, June 25. Councilman Conrad seconded the motion. Motion passed with a 4-0 vote.

Citizen Comments: Karen Sypherd stated that it is going to cost more than what you think to do the payroll for the school's before and after school program. IPERS, benefits, worker's compensation, etc. will be added expense to the City and will be added work for the city clerk. It would be easier for the school to key in the extra hours then adding employees to the City. Nick Mahan stated that there hasn't been an agreement yet, so it is still worth looking into the before and after school program.

Clerk/Council/Mayor Comments: Councilman Bender stated that when the ad was placed for the before and after school director for the City of Keota and the Keota School District he was a little taken back on not giving permission to do the ad. Councilman Conrad stated that there needs to be a 28-E agreement with the City and the School before any decisions are made. Councilman McDonald stated that he purchased the materials for the fence he is required to put up, but the steel is backordered. Mayor Cansler stated that there was some good discussion between the School and the City in regards to the before and after school program at the school. Moving forward the Council will not make a rash decisions and will pay attention to what is being said. Once we have all the information the Council will make an informed decision.

Motion was made by Councilman Bender to adjourn at 8:48 p.m. Councilman Conrad seconded the motion. Motion passed with a 4-0 vote. The City Council will next meet on Monday, June 21, 2021, starting at 7:00 p.m.

*Mayor Anthony Cansler Attest:*  
*City Clerk Tomisha Hammes*  
 \*These are not official minutes. These minutes will be approved at the next council meeting.\*  
 Published in The News-Review on Wednesday, June 16, 2021

## PROBATE

### NOTICE OF APPOINTMENT OF ADMINISTRATOR AND NOTICE TO CREDITORS THE IOWA DISTRICT COURT KEOKUK COUNTY IN THE MATTER OF THE ESTATE OF WILLIAM RUSSELL KUDDES, Deceased.

Probate No. ESPR038301

To All Persons Interested in the Estate of WILLIAM RUSSELL KUDDES, Deceased, who died on or about April 2, 2021:

You are hereby notified that on the 14th day of May, 2021, the undersigned was appointed Administrator of the estate.

Notice is hereby given that all persons indebted to the estate are requested to make immediate payment to the undersigned, and creditors having claims against the estate shall file them with the clerk of the above named district court, as provided by law, duly authenticated, for allowance, and unless so filed by the later to occur four months from the second publication of this notice or one month from the date of the mailing of this notice (unless otherwise allowed or paid) a claim is thereafter forever barred.

Dated this 14th day of May, 2021.

Ashlea Anna Matthes, Administrator of the Estate 1571 Walnut Drive Marengo, IA 52301

John C. Wagner, ICIS PIN No: AT0008238 Attorney for the Administrator 600 39th Avenue, P.O. Box 262 Amana, IA 52203

Date of second publication 16th day of June, 2021 Probate Code Section 230

Published in The News-Review on Wednesday, June 9 and June 16, 2021

## Proceedings

### Keota School District Board of Education Meeting Keota Elementary School Media Center Keota, Iowa 52248 Tuesday June 8, 2021 11:00 AM

President Billie Kindred called the meeting to order and read the mission statement.

Board members present: Andy Conrad, Pat Hammen, Billie Kindred

Board members absent: Aaron Sieren, Jim Tinnes

Also present: Superintendent/Secondary Principal Jim Henrich, Board Secretary Gina Bennett

Andy Conrad moved to approve the agenda as amended. Seconded by Pat Hammen. Motion carried 3-0.

Approval of New Hires

Approval of Elementary Special Education - Pat Hammen moved to accept the contract for Stephanie Beinhardt for elementary special education teacher. Seconded by Andy Conrad. Motion carried 3-0.

Approval of 5th grade classroom teacher - Andy Conrad moved to accept the contract for Jon Overturn for the position of 6th grade classroom teacher as presented. Seconded by Pat Hammen. Motion carried 3-0.

Adjournment

The meeting was adjourned at 11:04 AM.

*Board President Board Secretary*  
 Published in The News-Review on Wednesday, June 16, 2021

## PROCEEDINGS: Keokuk Co.

### KEOKUK COUNTY BOARD PROCEEDINGS JUNE 1, 2021

The Keokuk County Board of Supervisors met in regular session, Tuesday, June 1, 2021 in the Board Room of the Courthouse. Present were: Michael C. Hadley, Fred Snakenberg, Daryl Wood and Christy Bates, County Auditor.

Wood moved, Snakenberg seconded to approve the agenda. All ayes and motion carried.

Hadley moved, Snakenberg seconded to approve the minutes of May 24, 2021 as submitted. Wood abstained due to absence. Motion carried.

Wood moved, Snakenberg seconded approval of application for use of Keokuk County Courthouse grounds southwest quarter on July 3, 2021 by the Ministerial Alliance for Bluegrass Blondies starting at 6:00 p.m. All ayes and motion carried. It was noted the street dance is traditionally held the evening of July 3rd and located on the northeast quarter of square/courtyard.

Snakenberg moved, Wood seconded approval of application for use of Keokuk County Courthouse grounds southwest quarter on July 4, 2021 by the Sigourney Ministerial Alliance for the ecumenical worship starting at 7:00 a.m. All ayes and motion carried.

Wood moved, Snakenberg seconded approval of FY22 salary certifications as submitted. All ayes and motion carried.

Various board and committee

reports were held. Wood attended RUSS (May 12th), 1015 Transit and RPA Policy Board meetings last week. Hadley attended Sieda, Board of Health and Ahead/Rural Housing Trust Fund meetings. Snakenberg completed and submitted paperwork for Decat as requested.

Discussion of old/new business and public comment was held. Jerry Wohler was present to discuss the upcoming July 4th holiday activities, use of courthouse grounds, mentioned scheduling the parade on Sunday, July 4th and informed an organizational meeting is being held at the Sigourney Golf & Country Clubhouse on June 8, 2021 at 7:00 p.m. County Treasurer Edmundson entered to remind the annual tax sale will be held online, instead of in-person, on June 21, 2021. County Auditor Bates informed she submitted the American Rescue Plan funding application.

On vote and motion Hadley adjourned the meeting at 9:30 a.m.

The above and foregoing information is a summary of the minutes taken at the above indicated meeting. The full and complete set of minutes is available at the Keokuk County Auditor's Office and www.keokukcountya.com.

Approved  
 Disapproved  
*Michael C. Hadley Daryl Wood Fred Snakenberg*

Published in The News-Review on Wednesday, June 16, 2021

### IN THE IOWA DISTRICT COURT IN AND FOR KEOKUK COUNTY IN REM FORFEITURE COMPLAINT

**IN THE MATTER OF PROPERTY SEIZED FOR FORFEITURE FROM CHEYENNE DEUTSCHLE 106 NORTH MAINE, APT. B HEDRICK, IA 52563 DERRICK STROM 106 NORTH MAIN, APT. B HEDRICK, IA 52563 JACOB KEITH 207 W 3RD STREET HEDRICK, IA 52563 SCOTT STROM 106 NORTH MAIN, APT. B HEDRICK, IA 52563**  
**Court Number SPLA039976 Agency Number ## 54090232619**

1. Persons who may have interest(s) in the property are listed above.

2. The property the State seeks to forfeit is as follows: SEE ATTACHED FORFEITURE PROPERTY LIST

3. The estimated value of the property is \$5350.00

4. The property was seized at the following date and location:  
 Location of seizure: 106 North Main, Apt. B, Hedrick, IA  
 Date Seized: 9/25/2019

5. The conduct giving rise to the forfeiture action is:

On September 25, 2019, a search warrant was executed at the Scott Strom, Derrik Strom, and Cheyenne Deutschle residence as a result of a drug investigation where investigators confirmed that the defendants were obtaining large amounts of marijuana and marijuana concentrates from California utilizing the US Postal Service mail delivery system. As a result, investigators seized approximately 651 grams of marijuana and marijuana concentrates, which the defendant's intended to deliver to other individuals. Investigators also seized scales, packaging material, drug paraphernalia, 3 rifles, 1 handgun, and 1 shotgun, and several cell phones. The below listed items that are illegal to possess, or items that are the proceeds of the illegal sale and distribution of controlled substances.

6. The property is forfeitable under the provisions of Chapter 809A. WHEREFORE the State of Iowa asks that the property be forfeited pursuant to the provisions of Chapter 809A.

STATE OF IOWA  
 Wapello County  
 I, Terri Quartucci, being duly sworn, state that the information contained in this complaint is true and correct to the best of my knowledge.

Terri Quartucci, ATC#0011243 Southeast Iowa Inter-Agency Drug Task Force Prosecutor  
 330 West Second Street, Ottumwa, Iowa 52501  
 tqartucci@wapellocounty.org

Phone: (641) 683-0697  
 Fax: (641) 684-4846

NOTICE

Iowa Code section 809A.13 provides the following:

For the purposes of this section, an owner of or interest holder in property who has filed a claim and answer shall be referred to as a claimant.

The answer shall be signed by the owner or interest holder under penalty of perjury and shall be in accordance with R.C.P. 1.405 and shall also set forth all of the following:

a. The caption of the proceedings and identifying number, if any, as set forth on the notice of pending forfeiture or complaint and the name of the claimant.

b. The address where the claimant will accept mail.

c. The nature and extent of the claimant's interest in the property.

d. The date, the identity of the transferor, and the circumstances of the claimant's acquisition of the interest in the property.

e. The specific provision of this chapter relied on in asserting that it is not subject to forfeiture.

f. All essential facts supporting each assertion.

g. The specific relief sought.

The answer shall be filed within twenty days after service on the claimant of the civil in rem complaint.

The rules of civil procedure shall apply to discovery by the state and any claimant who has timely answered the complaint.

The forfeiture hearing shall be held without a jury and within sixty days after service of the complaint unless continued for good cause. The prosecuting attorney shall have the initial burden of proving the property is subject to forfeiture by a preponderance of the evidence. If the state so proves the property is subject to forfeiture, the claimant has the burden of proving that the claimant has an interest in the property which is exempt from forfeiture under this chapter by a preponderance of the evidence.

The court shall order the interest in the property returned or conveyed to the claimant if the prosecuting attorney fails to meet the state's burden or the claimant establishes by a preponderance of the evidence that the claimant has an interest that is exempt from forfeiture. The court shall order all other property forfeited to the state and conduct further proceedings pursuant to sections 809A.16 and 809A.17.

FAILURE TO RESPOND OR ACT ACCORDINGLY MAY RESULT IN A DEFAULT JUDGMENT BEING ENTERED AGAINST YOU.

INSTRUCTIONS FOR SERVICE §809A.13(2) provides that service may be made in the manner provided in §809A.8(2) or as provided by the rules of civil procedure.

§809A.8(2) includes the following provisions:

(a)(1) If the owner's or interest holder's name and current address are known, by either personal service by any person qualified to serve process or by any law enforcement officer or by mailing a copy of the notice by restricted certified mail to that address.

(a)(2) If the owner's or interest holder's name and address are required by law to be on record with the county recorder, secretary of state, the motor vehicle division of the state department of transportation, or another state or federal agency to perfect an interest in the property, and the owner's or interest holder's current address is not known, by mailing a copy of the notice by restricted certified mail to any address of record with any of the described agencies.

(a)(3) If the owner's or interest holder's address is not known and is not on record as provided in subparagraph (2), or the owner or interest holder's interest is not known, by publication in one issue of a newspaper of general circulation in the county in which the seizure occurred.

(b) Notice is effective upon the earlier of personal service, publication, or the mailing of a written notice, except that notice of pending forfeiture of real property is not effective until it is recorded. Notice of pending forfeiture shall include a description of the property, the date and place of seizure, the conduct giving rise to forfeiture or the violation of law alleged, and a summary of procedures and procedural rights applicable to the forfeiture action.

**Forfeited Property List Exhibit Number, Property Description, and Estimated Value**  
 Item 1A - 13 GRAMS THC OIL  
 Item SW01 - RIFLE/Hi Point Carbine Model 4095 .40 Caliber with loaded magazine (Serial #72528)..... (\$325.00)  
 Item SW02 - RIFLE/Smith & Wesson M&P AR15 with loaded Magazine .223 caliber (Serial #ST92665)..... (\$900.00)  
 Item SW03 - RIFLE/Century Arms C39V2 7.62 caliber (Serial #C39V2A56639)..... (\$800.00)  
 Item SW04 - HANDGUN/Glock 9MM (Serial #obliterated)(\$500.00)  
 Item SW04a - Standard 9mm Glock magazine..... (\$20.00)  
 Item SW05 - Extended 9mm Glock magazine..... (\$25.00)  
 Item SW07 - Box of Perfecta Brand .380 caliber ammo 26 rounds..... (\$10.00)  
 Item SW08 - Box containing commercially packaged THC products  
 Item SW08a - 51 grams THC Oil  
 Item SW08b - 29 grams THC Oil  
 Item SW08c - 20 grams THC Oil  
 Item SW08d - 20 grams THC Oil  
 Item SW08e - 10 grams THC Oil  
 Item SW08f - 1 gram THC Oil  
 Item SW08f1 - 4 grams THC Oil  
 Item SW08g - 1 gram THC Oil  
 Item SW08g1 - 11 grams THC Oil  
 Item SW08h - 2 grams THC Oil

Item SW08i - 1 gram THC Oil  
 Item SW08i1 - 14 grams THC Oil  
 Item SW08j - 1 gram THC Oil  
 Item SW08j1 - 19 grams THC Oil  
 Item SW08k - 15 grams THC Oil  
 Item SW08l - 20 grams THC Oil  
 Item SW08m - 10 grams THC Oil  
 Item SW08n - 20 grams THC Oil  
 Item SW08o - 6 grams THC Oil  
 Item SW08p - 10 grams THC Oil  
 Item SW08q - 1 gram THC Oil  
 Item SW08q1 - 9 grams THC Oil  
 Item SW08r - 1 gram THC Oil  
 Item SW08s - 1 gram THC Oil  
 Item SW08t - 1 gram THC Oil  
 Item SW08u - 0.5 grams THC Oil  
 Item SW08v - 0.5 grams THC Oil  
 Item SW08w - 0.5 grams THC Oil  
 Item SW08x - 4 grams marijuana  
 Item SW08x1 - 304 grams marijuana

Item SW09 - Empty packages of THC butter

Item SW10 - Framed money, 9 US Postal Service shipping bags

Item SW12 - 2 THC concentrate smoking devices

Item SW13 - Blue Under Armor bag containing vacuum sealer and bags

Item SW14 - Black pillow bag with zipper containing SW14a and b

Items SW14a - 4 grams THC Oil

Item SW14b - 40 grams marijuana

Item SW15 - 4 boxes of WI-Pod paraphernalia

Item SW16 - Grey bag with 3 containers of "I love salt and pepper"

Item SW17 - Misc THC concentrate packaging

Item SW18 - Misc drug paraphernalia

Item SW19 - 3 flash drives and 1 external hard drive

Item SW20 - Marijuana growing book

Item SW21 - HP Brand Laptop computer..... (\$250.00)

OFFICIAL BOARD PROCEEDINGS: Sigourney Community School District

**Sigourney Community School District Board of Education Meeting Sigourney High School Media Center Regular Meeting June 9, 2021**

The Board of Directors of the Sigourney Community School District met in regular session Wednesday, June 9, 2021 at the Sigourney Jr/Sr High School Media Center, Sigourney, IA. Board members present included Steven Seeley, Mike Bensmiller, Cody Branstad, Adam Clark, and Allan Glandon. Board member Mark O'Rourke and Melissa Bird were absent. Also present: Superintendent; Dave Harper, Business Mgr./Board Secretary; Rebecca Appleget, HS Principal; Shannon Webb, and Maintenance Director; Don Deutsch.

Call to Order/Determination of Quorum: Board President Steven Seeley called the meeting to order at 6:00 p.m.

Good News/Comments from the Board: Summer sports are in full spring and the operations department is working on the buildings while school is out for the summer. Focus on Education: None.

Approve Agenda: Glandon moved, seconded by Bensmiller to approve the agenda as presented. Motion carried 5/0.

Visitors and Guests: Steven Seeley welcomed guests, Jenny Gay, Meredith Holm, and Cherie Westendorf.

Consent Agenda: Secretary's Reports: Branstad moved, seconded by Clark to approve consent agenda items as presented. Consent items include: minutes, financial reports, payroll, and list of bills for all funds. Motion Carried 5/0.

Resignations: Bensmiller moved, seconded by Branstad to approve the following resignations for the 2021-2022 school year as presented. Michael Wilson as IT Director; Sierra Davis as JH Assistant Boys' basketball coach, pending finding a suitable replacement; Bronson McCulley as Head JH Girls' track coach, pending finding a suitable replacement; and Sloane Magill as Elementary Associate. Motion carried 5/0.

Contracts: Clark moved, seconded by Glandon to approve the following contracts for the 2021-2022 school year as presented. Meredith Holm as K-12 Tag Teacher; and Nathan Kelly as 9-12 Science Teacher and Assistant HS football coach. Motion carried 5/0.

Transfers: None. Volunteers: None. Non-Action Items: None.

Action Items: KCCA Loan: Bensmiller moved, seconded by Glandon to table this agenda item. Motion carried 5/0. Local Government Risk Pool Resolution: This agenda item died from lack of a motion. It will be revisited at another time. Fund-raisers: Clark moved, seconded by Branstad to approve the fundraisers as presented. Motion carried 5/0. Coaches' Handbook: Branstad moved, seconded by Clark to

approve the 2021-2022 Coaches' Handbook as presented. Motion carried 5/0. School Business Official: Glandon moved, seconded by Branstad to approve sharing Cherie Westendorf as SBO with Pekin CSD for the 2021-2022 school year. The districts would share her salary and benefits 50/50, Pekin would hold her contract. Motion carried 5/0. Early Retirement Plan: Glandon moved, seconded by Branstad to approve the disbursement from RIC to the 2020 early retirees as discussed. Motion carried 5/0. Discussion Items/Committee Reports: Board Committee Reports: None.

Administration/Directors Reports: Administrators and Directors shared their reports. Items/Topics for Next Board Meeting: Next board meeting is July 21, 2021 and a possible work session with IASB, July 14, 2021.

Adjourn: Clark moved, seconded by Bensmiller to adjourn the meeting at 6:21 p.m. Motion carried 5/0. Steven Seeley, President

Rebecca Appleget, Secretary

**Checking Account ID 1 Fund Number 10 GENERAL FUND**

Ace Hardware-Supplies.....	190.28
Ace Hardware-Supplies.....	(83.95)
Total Ace Hardware.....	106.33
AgriLand FS, Incl-LP	
-770.1 Gal.....	777.42
AgriLand FS, Incl-LP	
-240 Gal.....	242.28
AgriLand FS, Incl	
-LP-540.1 Gal.....	545.23
Total AgriLand FS, Incl.....	1,564.93
Alliant Energy-HS Gas.....	3,636.31
Alliant Energy-Bus Barn Elect.....	66.19
Total Alliant Energy.....	3,702.50
Atwood Electric, Inc-Locate	
Electrical Lines.....	440.00
Total Atwood Electric, Inc.....	440.00
Barco Products-6 Tables	
-Cares.....	6,893.97
Total Barco Products.....	6,893.97
Blank Park Zoo	
-Adm Elem Trip.....	280.00
Total Blank Park Zoo.....	280.00
Brothers Market-Alt	
School Supplies.....	78.87
Total Brothers Market.....	78.87
Bug Man Pest Control, The	
-Pest Control.....	110.00
Total Bug Man Pest Control, The.....	110.00
Cardmember Service-Office	
Supplies/Postage.....	7.65
Cardmember Service-Casey's	
Grant Supplies.....	446.27
Cardmember Service-Casey's	
Grant Supplies.....	475.94
Cardmember Service-Casey's	
Grant Supplies.....	239.96
Cardmember Service-Casey's	
Grant Supplies.....	90.00
Cardmember Service-Casey's	
Grant Supplies.....	92.52
Cardmember Service-Casey's	
Grant Supplies.....	19.97
Cardmember Service-Casey's	
Grant Supplies.....	230.68
Cardmember Service-Casey's	
Grant Supplies.....	701.69
Cardmember Service-Tech	
Supplies.....	22.81
Cardmember Service-Casey's	
Grant Supplies.....	1,126.80
Cardmember Service-Tech	
Supplies.....	135.99

Cardmember Service-Casey's	
Grant Supplies.....	253.30
Cardmember Service	
-BM Supplies.....	14.94
Cardmember Service-Casey's	
Grant Supplies.....	40.57
Cardmember Service-Casey's	
Grant Supplies.....	558.83
Cardmember Service-Maint	
Supplies.....	44.75
Cardmember Service-Maint	
Supplies.....	14.99
Cardmember Service	
-Prin Of Eng.....	4,800.00
Cardmember Service-Maint	
Supplies.....	85.93
Cardmember Service-Office	
Supplies.....	41.40
Cardmember Service-Maint	
Supplies.....	171.00
Total Cardmember Service.....	9,615.99
Central Iowa Dist Inc	
-Supplies Covid.....	185.00
Central Iowa Dist Inc-Cleaning	
Product-Covid.....	284.00
Total Central Iowa Dist Inc.....	469.00
City Of Sigourney-Bus Barn	
Water/Sewer.....	60.68
City Of Sigourney	
-Elem Trash.....	849.97
City Of Sigourney-HS Water	
/Sewer.....	1,384.13
City Of Sigourney-SB Water	
/Sewer.....	57.37
Total City Of Sigourney.....	2,352.15
CJ Cooper & Assoc. Inc	
-Drug Screen-Dd.....	60.00
Total CJ Cooper & Assoc. Inc.....	60.00
Culligan Water Tech	
-Water Cooler.....	56.49
Total Culligan Water Tech.....	56.49
D R And C, Inc.	
-Roof Repair.....	4,251.82
Total D R And C, Inc.....	4,251.82
Dell Marketing L.P.-Supt	
Computer.....	1,993.42
Total Dell Marketing L.P.....	1,993.42
Drake University-Leadership	
Registration -9.....	891.00
Total Drake University.....	891.00
Eddyville Community Schools	
-2nd Sem Shared Ell.....	13,421.51
Eddyville Community Schools	
-OE Hsap.....	5,770.59
Total Eddyville Community Schools.....	19,192.10
First Resources Corp./Keokuk	
-Recycle Pickup.....	25.00
Total First Resources Corp.....	25.00
/Keokuk	
Registration.....	190.00
Total Great Prairie AEA.....	190.00
H & M Farm & Home Supply	
Co-Maint Supplies.....	1,069.86
Total H & M Farm & Home Supply Co.....	1,069.86
Hercules Achievement Inc	
-2021 Yearbooks.....	3,884.58
Total Hercules Achievement Inc.....	3,884.58
Indian Hills Community	
College-Rise Tutition.....	7,406.29
Total Indian Hills Community College.....	7,406.29
Iowa High School Music Assoc.	
-Concert Band	
Registration.....	125.00
Total Iowa High School Music Assoc.....	125.00
Iowa Schools Financial Information	
Services Inc-Background	
Check.....	84.00
Total Iowa Schools Financial	

Information Services Inc.....	84.00
JC's Johns-Supplies.....	110.00
Total JC's Johns.....	110.00
Jostens-Diplomas Covers.....	455.48
Jostens-Diploma.....	12.43
Jostens-Diploma.....	17.64
Jostens-Band Pins.....	58.60
Total Jostens.....	544.15
Kabel Business Services-Flex	
-Flex Fee.....	65.80
Total Kabel Business Services	
-Flex.....	65.80
KBOE-Radio Adv.....	300.00
Total KBOE.....	300.00
Keokuk County Bowl-PBIS	
Incentive.....	500.00
Total Keokuk County Bowl.....	500.00
Keokuk County Highway Dept	
-Diesel.....	1,017.35
Total Keokuk County Highway Dept.....	1,017.35
Lampo Group Llc, The	
-Instructional Supplies.....	1,269.79
Total Lampo Group LLC.....	1,269.79
LisCo-Bus Barn Service.....	53.69
Total LisCo.....	53.69
Lynch Dallas-Legal Services.....	165.00
Total Lynch Dallas.....	165.00
Mahaska Communication	
Group-May 21 Elem.....	89.01
Mahaska Communication	
Group-May 2021 DW.....	1,598.49
Mahaska Communication	
Group-May 21 Co.....	58.71
Total Mahaska Communication	
Group.....	1,746.21
Mid-America Publishing Corp.	
-Minutes.....	37.32
Mid-America Publishing Corp.	
-Minutes.....	28.54
Total Mid-America Publishing Corp.....	65.86
Open Road Driving School Inc	
-Drivers Ed Tuition-2.....	760.00
Total Open Road Driving School Inc.....	760.00
Pekin Community Schools	
-20-21 Shared Hr.....	15,536.16
Pekin Community Schools	
-OE TLC 2nd Sem.....	57,872.54
Total Pekin Community Schools.....	73,408.70
Quadient Finance USA, Inc.	
-Postage.....	500.00
Total Quadient Finance USA, Inc.....	500.00
Quill Corporation-Office	
Supplies.....	31.98
Quill Corporation-Office	
Supplies.....	9.69
Total Quill Corporation.....	41.67
Red Lion Renewables	
-Elem Solar.....	2,714.15
Total Red Lion Renewables.....	2,714.15
School Bus Sales-Bus	
6-19 Parts.....	69.84
School Bus Sales-Bus	
6-19 Parts.....	166.59
Total School Bus Sales.....	236.43
School Nurse Supply, Inc	
-Supplies.....	190.57
Total School Nurse Supply, Inc.....	190.57
Sigourney Community Schools,	
Activity Fund-May	
Clover Fee.....	75.48
Total Sigourney Community Schools, Activity Fund.....	75.48
Sigourney Nutrition Fund	
-Staff Meals.....	38.50
Total Sigourney Nutrition Fund.....	38.50
Sinclair Tractor-Filters/Bulbs.....	18.48

Sinclair Tractor-Air	
Hose Reel.....	299.00
Sinclair Tractor-Maint	
Supplies.....	146.94
Total Sinclair Tractor.....	464.42
Solution Tree-Reg	
RTI Event.....	3,445.00
Total Solution Tree.....	3,445.00
State Theatre, The-Auditorium	
-2 Shows For Students.....	700.00
Total State Theatre, The.....	700.00
Stern Recognition Inc-Grad	
Tassels.....	90.00
Total Stern Recognition Inc.....	90.00
Strobel Inc-Horn Repair	
#6-19.....	60.00
Strobel Inc-Brake Chamber.....	198.00
Total Strobel Inc.....	258.00
Symmetry Energy Solutions, LLC-Natl Gas HS.....	2,045.71
Total Symmetry Energy Solutions, LLC.....	2,045.71
Timberline-Medicad	
Adm Fee.....	185.58
Total Timberline.....	185.58
Tri-County Community Schools	
-OE 2nd Sem.....	22,213.72
Total Tri-County Community Schools.....	22,213.72
U.S. Cellular-Hot Spots.....	784.04
Total U.S. Cellular.....	784.04
Vanco Auto Monthly Fee	
-May 2021 Monthly Fee.....	39.63
Total Vanco Auto Monthly Fee.....	39.63
Fund Number 10.....	178,872.75
Checking Account Id 1.....	178,872.75
<b>Checking Account Id 2 Fund Number 61 NUTRITION FUND</b>	
Opaa Food Management Of IA, LLC-Commodities	
Credit.....	23,975.85
Total Opaa Food Management Of IA, LLC.....	23,975.85
Fund Number 61.....	23,975.85
Checking Account Id 2.....	23,975.85
<b>Checking Account Id 4 Fund Number 21 ACTIVITY FUND</b>	
Bahlmann, Dani-Graduation	
Corsages.....	543.25
Total Bahlmann, Dani.....	543.25
Box, Marty-Softball Official.....	110.00
Total Box, Marty.....	110.00
Caldwell, Kevin-Softball	
Official.....	110.00
Total Caldwell, Kevin.....	110.00
Cardinal Community School District	
-JH Track Entry Fee.....	100.00
Total Cardinal Community School District.....	100.00
Cardmember Service-Boys	
State Track Meals.....	79.63
Total Cardmember Service.....	79.63
Christner, Mike-Softball	
Official.....	110.00
Total Christner, Mike.....	110.00
Curtis, Terry-Baseball	
Official.....	115.00
Total Curtis, Terry.....	115.00
Decker Sporting Goods	
-Bats And Chalker.....	743.80
Total Decker Sporting Goods.....	743.80
Design House, The-Prom	
Card Stickers.....	22.50
Total Design House, The.....	22.50
Driscoll, Jerry-Pizza For	
Petting Zoo.....	87.70
Total Driscoll, Jerry.....	87.70
Elite Sports-State Track	
Shirts.....	337.00
Elite Sports-Plaques.....	74.95
Total Elite Sports.....	411.95
Glandon, Ryan-Prm Dm J.....	400.00
Total Glandon, Ryan.....	400.00
Hemsley, Ross-Softball	

Official.....	110.00
Total Hemsley, Ross.....	110.00
Highland Community Schools	
-Soccer Official.....	160.00
Total Highland Community Schools.....	160.00
HLV Community School District	
-Sicl Track Revenue.....	1,828.00
Total HLV Community School District.....	1,828.00
Iowa State Trapshooting Association	
-State Trapshooting Fees.....	345.00
Total Iowa State Trapshooting Association.....	345.00
Lowera.....	345.00
Ives, Jake-Soccer Official.....	75.00
Total Ives, Jake.....	75.00
Martenson, John-Track	
Announcer.....	150.00
Total Martenson, John.....	150.00
McCulley, Bronson-Girls	
State Track Entry Fee.....	63.60
Total McCulley, Bronson.....	63.60
Mullens, Donnie-Softball	
Official.....	110.00
Total Mullens, Donnie.....	110.00
Pekin Community Schools	
-JH Track Entry Fee.....	100.00
Total Pekin Community Schools.....	100.00
Pleasant Valley Golf Course	
-Golf Entry Fee.....	60.00
Total Pleasant Valley Golf Course.....	60.00
Prairie Knolls Country Club	
-Golf Entry Fee.....	60.00
Prairie Knolls Country Club-Girls	
Regional Golf Entry Fee.....	60.00
Total Prairie Knolls Country Club.....	120.00
Regina Jr/Sr High School	
-Wrestling Turn Fee.....	75.00
Total Regina Jr/Sr High School.....	75.00
Schlabach, Lawrence-Softball	
Official.....	110.00
Total Schlabach, Lawrence.....	110.00
Schmidt, Steve-Baseball	
Official.....	115.00
Total Schmidt, Steve.....	115.00
Scholastic Clay Target Program	
-Trapshooting Membership	
Fees.....	351.00
Total Scholastic Clay Target Program.....	351.00
Sellers, Alan-Boys JH State	
Track Entry Fee.....	127.45
Total Sellers, Alan.....	127.45
Sigourney Chiropactic-Soccer	
Medical Coverage.....	45.00
Total Sigourney Chiropactic.....	45.00
Six, Aaron-Track Timer.....	300.00
Total Six, Aaron.....	300.00
Subway/Sigourney-Girls	
Track Food.....	132.72
Total Subway/Sigourney.....	132.72
Waco Community Schools-Girls	
Track Entry Fee.....	75.00
Total Waco Community Schools.....	75.00
Williamsburg High School-JH Boys	
Track Entry Fee.....	75.00
Total Williamsburg High School.....	75.00
Fund Number 21.....	7,361.60
Checking Account ID 4.....	7,361.60
<b>Checking Account ID 6 Fund Number 36 PPEL FUND</b>	
Canon 26705344	
-Copier Lease.....	987.50
Total Canon.....	987.50
Fund Number 36.....	987.50
Checking Account ID 6.....	987.50

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PROCEEDINGS: Sigourney

**Sigourney City Council Minutes**  
The following are summarized minutes of the regular City Council meeting of June 2, 2021.

The Sigourney City Council met in regular session in the Council Chambers at City Hall on Wednesday, June 2, 2021, with Mayor Glandon presiding and the following Council members answering roll call: Conrad, McLaughlin, Schultz, Morlan, Schröder, and Bender. Others present were: Andrea House; Gall McLaughlin; Stuart Grossman; Don Northrup, Public Works Director I; Brent Gilliland, Public Works Director II; Richard Fortney, Police Officer and Angie Alderson, City Clerk.

The meeting was called to order at 6:00 p.m. McLaughlin moved, seconded by Morlan, to approve the tentative agenda. Roll call vote was Ayes: 6.

McLaughlin moved, seconded by Conrad, to approve the following items on the consent agenda: Council accounts payable claims in the amount of \$72,938.10; community betterment projects: \$3,999.00 for pool vacuum and \$100.00 to Keokuk County Master Gardeners; credit card report and the time and place for the June 16, 2021, regular Council meeting will be 6:00 p.m. at City Hall. Roll call vote was Ayes: 6.

Schröder moved, seconded by Conrad, to approve the minutes of May 19, 2021, regular Council meeting. Upon the roll being called, the following voted Ayes: Conrad, McLaughlin, Schultz, Schröder, and Bender. Nays None. Abstain: Morlan. Motion approved.

Schröder moved, seconded by Bender, to make a finding that Anthony and Amber Jones are the owners of the dog Lily in question defining that Lily attacked Andrea House on the day indicated and the attack was unprovoked that further in the motion the City Attorney prepare the appropriate finding of fact for the purpose of enforcing the ordinance in question and that the remedy be that the dog be ordered to be removed from the incorporated limits of the City of Sigourney. Roll call vote was Ayes: 6.

Morlan moved, seconded by Conrad, to approve the sponsoring of the July 4th, 2021, activities. Upon the roll being called, the following voted Ayes: Conrad, McLaughlin, Morlan, and Bender. Nays: Schultz and Schröder. Motion approved.

McLaughlin moved, seconded by Schultz to move forward with the National Night Out activities on August 3rd, 2021. Roll call vote was Ayes: 6.

Conrad moved, seconded by Schröder, to approve allowing the Farmers Market to close the inside parking area on the east side of the County Courthouse for the Farmers Market season sponsored by Sigourney Area Development Corp. Roll call vote was Ayes: 6.

McLaughlin moved, seconded by Morlan, to approve a contract with Alan Sellers for Flag Football Director. Roll call vote was Ayes: 6.

tion LLC for Proposed Water Main Improvements - CDBG #19-WS-016 - Sigourney, IA (Project #18-113/20-057). Roll call vote was Ayes: 6.

Schultz moved, seconded by Morlan, to approve Pay Estimate No. 4 from Boomerang Corp. for Proposed Wastewater Treatment Plant Improvements - CDBG #19-WS-009 - Sigourney, IA - SRF #CS192087001. Roll call vote was Ayes: 6.

Conrad moved, seconded by Schultz, to approve Resolution No. 2021-06-01 re: Authorizing the Transfer of Funds and Payments of General Obligation Bonds and Revenue Bonds for Fiscal Year 2022. Roll call vote was Ayes: 6.

Conrad moved, seconded by Schultz, to approve Resolution No. 2021-06-02 re: Authorizing the Transfer of Funds for Fiscal Year 2022. Roll call vote was Ayes: 6.

Conrad moved, seconded by Bender, to approve Resolution 2021-06-03 re: Employee Position Wage Caps. Roll call vote was Ayes: 6.

McLaughlin moved, seconded by Conrad, to approve Resolution No. 2021-06-04 re: Adopting Employee Wages Beginning July 1, 2021, for Fiscal Year Fiscal Year 2022. Roll call vote was Ayes: 6.

Schultz moved, seconded by Conrad, to approve the Office Assistant position moving to part-time (20-24 hours per week) retroactive to June 1, 2021. Roll call vote was Ayes: 6.

The meeting was adjourned by acclamation at 7:23 p.m.

The full and complete minutes are available at the Sigourney City Clerk's office upon request.

*Douglas L. Glandon, Mayor*  
Attest:  
*Angela K. Alderson, City Clerk*

**CITY OF SIGOURNEY**  
**June 2, 2021**

Access Systems	
-Services.....	\$1,798.84
Acco-Chemicals.....	\$460.80
Atwood Electric-Services.....	\$815.46
Brothers-Supplies.....	\$114.57
Cobb Oil-Fuel.....	\$66.59
Dearborn Roofing-Memorial	
Hall Roofing.....	\$42,075.00
Design House-Services.....	\$45.00
Greenleys-Utilities.....	