



## PROCEEDINGS: Sigourney CSD

### BOARD OF DIRECTORS Regular Meeting October 14, 2020

The Board of Directors of the Sigourney Community School District met in regular session Wednesday, October 14, 2020 at the High School Media Center, Sigourney, IA. Board members present included Steven Seeley, Melissa Bird, Mike Bensmiller and Allan Glandon. Also present: Superintendent Dave Harper, JHHS Principal Shannon Webb, Elementary Principal Deanna Hutchings, AD Lee Crawford, Paula Rasplicka, Beckie Applegat, Julie Tremmel, Randy Schmidt, Michael Wilson, Jenny Gay, Spencer Wright, Tyler Schumann, and Republic Representatives.

Call to Order/Determination of Quorum: Board President Steven Seeley called the meeting to order at 6:00 p.m.

Approve Agenda: Bird moved, seconded by Glandon to approve the agenda. Motion carried 4/0.

Welcome Visitors and Guests/Public Comment:

Consent Agenda: Bird moved, seconded by Bensmiller to approve consent agenda items to include the minutes of the September 9, 2020 Board Meeting, the financial reports, the September payroll report, and the list of bills: Motion Carried 4/0.

Resignations: None

Contracts: Bird moved, seconded by Bensmiller to approve hiring Beckie Applegat as SBO and Board Secretary effective October 15, 2020. Motion carried 4/0. Oath of office was administered at 6:05 PM

Bensmiller moved, seconded by Glandon to approve hiring Greg Rasplicka as a route bus driver for the 2020-2021 school year. Motion carried 4/0.

Bird moved, seconded by Glandon to approve hiring Linda Northup as a sub associate for the district. Motion carried 4/0.

Bensmiller moved, seconded by Glandon to approve hiring Joleen Louwsma as Speech Coach for the 2020-2021 school year. Motion carried 4/0.

Glandon moved, seconded by Bensmiller to approve hiring Sierra Davis as assistant coach for JH Girls' Basketball for the 2020-2021 school year. Motion carried 4/0.

#### Transfers:

Volunteers: Bird moved, seconded by Bensmiller to approve Bruce Hahn as a volunteer for HS Boys' Basketball and Ryan VanDenHeuvel as a volunteer for HS Wrestling for the 2020-2021 school year. Motion carried 4/0.

#### Non-Action Items:

Randy Schmidt discussed the purchase of a suburban through the Government Purchasing Program

Micheal Wilson discussed the purchas-

ing of MacBooks and the issues the district is experiencing with the Chromebook order. The district will request a delivery date for the Chromebooks and prepare to order 40 MacBooks.

HVAC - Spencer Wright, Tyler Schumann and representatives from Republic discussed with the board the options of installing mini split systems into the buildings for air conditioning.

Elementary Drop Off was discussed and issues that are occurring. The district will ask community members to refer all complaints to the City and the district also will follow up with informing the City of the issues.

Mr. Harper presented an update on the COVID-19 Pandemic and USDA Lunch Program.

#### Action Items:

Bird moved, seconded by Glandon to approve the second reading of COVID policies. Motion carried 4/0.

Bird moved, seconded by Bensmiller to approve the appointment of Beckie Applegat as Board Secretary and Treasurer for the school district. Motion carried 4/0.

Glandon moved, seconded by Bird to approve to authorize Beckie Applegat to manage all Sigourney CSD accounts at MidWestOne and County Bank. Motion carried 4/0.

Bensmiller moved, seconded by Glandon to approve the Band Trip and Isabelle Ireland fundraising requests. Motion carried 4/0.

Bird moved, seconded by Bendmiller to approve the appointment of Allan Glandon to attend the IASB Delegate Assembly on November 17, 2020. Motion carried 4/0.

Bird moved, seconded by Bensmiller to approve the SBRC request for ELL services in the amount of \$1626.93. Motion carried 4/0

Bird moved, seconded by Bensmiller to approve the SBRC request for Special Education deficient in the amount of \$25,987.86. Motion carried 4/0.

Bird moved, seconded by Bensmiller to table the snow removal bids. The district will look at purchasing equipment to remove snow.

Discussion Items/Committee Reports: Discussed holding a work session in November to discuss HVAC and Facilities.

Administration/Directors Reports: Reports were included in the packet.

Items/Topics for Next Board Meeting: The next board meeting will be held on November 11, 2020.

Adjourn: Bird moved, seconded by Glandon to adjourn at 8:17 P.M. Motion carried 4/0.

*Steven Seeley, President*  
*Dave Harper – Secretary (temporary)*  
Published in The News-Review  
On Wednesday, Oct. 21, 2020

## OFFICIAL PROCEEDINGS: City of Sigourney

## Public Notice

### Sigourney City Council Minutes October 7, 2020

The following are summarized minutes of the regular City Council meeting October 7, 2020.

The Sigourney City Council met in regular session in the Council Chambers at City Hall on Wednesday, October 7, 2020 with Mayor Glandon presiding and the following Council members answering roll call: Morlan, Bender, Conrad and McLaughlin. Others present were: Adam Clark, Sigourney Ball, Inc.; Christie Iosbaker, Sigourney News Review; Larry Alderson; Don Northup, Director of Public Works I; and Angie Alderson, City Clerk. (Larry Alderson was present, but stayed in the City Clerk's Office, which opens into the Council Chambers.)

The meeting was called to order at 6:04 p.m. McLaughlin moved, seconded by Morlan, to approve the tentative agenda. Roll call vote was Ayes: 4.

Conrad moved, seconded by Bender, to approve the following items on the consent agenda: Minutes of regular Council meeting of September 16, 2020; Council accounts payable claims in the amount of \$18,524.01; City Clerk financial reports for September 2020; payroll expenses, miscellaneous expenses, ACH and monthly transfers for September 2020; Don Northup to Attend the 26th Annual Water and Wastewater Operator's Training Workshop – Online Conference on Tuesday, November 17, 2020 and Tuesday, November 24, 2020 at a total cost of \$100.00; Contract for CDBG Administration Services with Area 15 RPC for Technical Assistance for the IEDA CDBG No. 20-DTR-005 for Downtown Façade Improvements; Agreement between the City of Sigourney and Curtis Architecture & Design PC re: Sigourney Façade Improvement Project; Tax Exemption Application for Forrest Gibson and McKenzie Verry at 118 West Elm Street, Sigourney, Iowa (Resolution 2020-10-01); Community Betterment Request, Liquor License Application for Grant Ranch, LLC (DBA: Grant Ranch Grub & Pub) at 121 South Jefferson Street for Class C Liquor License (LC) (Commercial) and Sunday Sales; Liquor License Application for Amanda Snakenberg (DBA: Barn Wired) at 119 East Marion Street for Class C Liquor License (LC) (Commercial) and Sunday Sales; the credit card report; and to set the time and place for the October 21, 2020 Council meeting for 6:00 p.m. at City Hall. Roll call vote was Ayes: 4.

McLaughlin moved, seconded by Morlan, to approve the remaining item on the consent agenda: Minutes of special Council meeting of September 23, 2020. Upon the roll being called, the following voted Ayes: Morlan, Conrad and McLaughlin. Nays: None. Abstain: Bender. Motion approved.

McLaughlin moved, seconded by Morlan, to open City Hall but leave the meeting rooms and restrooms closed. Upon the roll being called, the following voted Ayes: Morlan, Bender and McLaughlin. Nays: Conrad. Motion approved.

Conrad moved, seconded by McLaughlin, to approve Resolution No. 2020-10-02 re: Authorizing Sponsorship for the Keokuk County Community Endowment Foundation Grant. Roll call vote was Ayes: 4.

Conrad moved, seconded by McLaughlin, to approve a contribution of \$10,000.00 to Sigourney Ball for the completion of Phase I and part of Phase II of the projects Adam Clark outlined with the payment of those coming out of the Sports Field line account in the Community Betterment Funds. Roll call vote was Ayes: 4.

McLaughlin moved, seconded by Morlan, to continue to keep the playground equipment open. Roll call vote was Ayes: 4.

McLaughlin moved, seconded by Morlan, to open the park shelters. Upon the roll being called, the following voted Ayes: Morlan and McLaughlin. Nays: Bender and Conrad. Mayor Glandon voted no to break the tie. Motion failed.

McLaughlin moved, seconded by Morlan, to keep the ball fields open. Roll call vote was Ayes: 4.

McLaughlin moved, seconded by Bender, to leave the restrooms at Legion Park closed. Roll call vote was Ayes: 4.

Conrad moved, seconded by McLaughlin, to approve Change Order No. 1 from KLC Construction, LLC for the Proposed Water Main Improvements – CDBG #19-WS-016 – Sigourney, IA (18-113/20-057) to now include the ten inch water stop. Roll call vote was Ayes: 4.

McLaughlin moved, seconded by Conrad, to approve Resolution No. 2020-10-03 Approving and Authorizing a Form of Loan and Disbursement Agreement By and Between the City of Sigourney, Iowa, and the Iowa Finance Authority, and Authorizing and Providing for the Issuance and Securing the Payment of \$5,729,000 Sewer Revenue Capital Loan Notes, Series 2020, of the City of Sigourney, Iowa, under the provisions of the City Code of Iowa, and Providing for a Method of Payment of Said Notes; Approval of the Tax Exemption and Certificate. Roll call vote was Ayes: 4.

The meeting was adjourned by acclamation at 6:46 p.m.  
The full and complete minutes are available at the Sigourney City Clerk's office upon request.

*Douglas L. Glandon, Mayor*  
*Attest: Angela K. Alderson, City Clerk*  
**SEPTEMBER 2020**

Revenues:	
General.....	\$39,200.56
Memorial Hall Restoration .....	\$4,219.54
Library.....	\$8,599.83
Road Use.....	\$29,241.31
Employee Benefits.....	\$5,230.34
Housing .....	\$100.00
Emergency .....	\$1,139.85
Local Options Sales & Services Tax.....	\$16,262.01
Tax Increment Finances .....	\$10,674.46
Lewis Memorial Fountain.....	\$102.52
Restricted Gifts .....	\$2,219.00
Debt Service.....	\$22,250.28
Water Utility .....	\$45,711.63
Water Sinking .....	\$6,845.00
Water Improvement .....	\$3,000.00
Water Project.....	\$5,102.73
Water 2001 SRF Sinking .....	\$2,382.00
Utility Deposit.....	\$1,000.00
Sewer Utility.....	\$48,024.19
Sewer Sinking.....	\$5,225.00
Sewer Improvement .....	\$1,000.00
Sewer Project.....	\$15,452.51
Sewer Surcharge.....	\$3,162.77
Sanitation.....	\$19,363.79

Medical Partial Self-Funding....	\$1,625.00
September 2020 Revenue Total .....	\$297,134.32

#### Other Checks Issued:

Treasurer, State of Iowa -Sales Tax .....	\$3,177.00
Visa-Supplies.....	\$350.10
County Bank-NSF Fees.....	\$5.00
KLC Construction, LLC -Pay Request No. 2.....	\$161,594.56
Brent Gilliland-Cell Phone Reimbursement.....	\$25.00
Randy Hemsley -Cell Phone Reimbursement.....	\$25.00
Logan Northup -Cell Phone Reimbursement.....	\$25.00
Voided Check .....	\$(79.46)
Voided Check .....	\$(50.00)
US Postmaster-Utility Bills.....	\$363.40
Transfers / Expenses.....	\$42,743.67
Payroll (8/24/2020 to 9/6/2020).....	\$18,640.38
Payroll 9/7/2020 to 9/20/2020).....	\$37,211.90
September 2020 Other Checks Issued Total .....	\$264,031.55

#### CITY OF SIGOURNEY October 7, 2020

Access Systems-Services .....	\$1,626.91
Ahlers Cooney-Services .....	\$406.00
Badger Meter-Services .....	\$161.40
Behrens,Zach-WCD Refund .....	\$79.46
Cassens Mill-Seed .....	\$26.00
Cobb Oil-Fuel .....	\$51.64
Design House-Services .....	\$45.00
Greenleys-Supplies .....	\$46.53
Hach-Supplies .....	\$1,034.75
HD Supply-Battery Pack.....	\$79.99
ILEA-Training .....	\$50.00
IMWCA-Insurance .....	\$1,147.00
Iowa DNR-Annual Renewal.....	\$95.00
Iowa One Call-Services.....	\$71.50
JPZ Lawn Care-Services.....	\$75.00
JS Electronics-Services.....	\$845.00
Keokuk County Auditors -28E Agreement.....	\$1,500.00
Keokuk County Hwy Dept-Fuel .....	\$604.42
Keokuk County Sheriffs Office -Services .....	\$32.50
Keystone Lab-Services.....	\$1,079.95
Mcallister,Amanda-Soccer Refund....	\$50.00
Metering Technology -Equipment.....	\$1,228.02
Mid-America Publishing-Services .....	\$361.78
Mikes-Equipment.....	\$79.38
Municipal Supply-Metering Supplies .....	\$2,202.46
Norris Asphalt -Cold Patch Material .....	\$618.45
Overhead Door-Services .....	\$132.50
PATC-Supplies .....	\$11.00
Phelps-Services .....	\$190.00
Sinclair-Supplies.....	\$2.49
Usa Blue Book-Supplies.....	\$649.50
Utility Equipment Company -Battery Pack .....	\$555.60
Verizon-Services.....	\$244.44
Visu-Sewer-Services .....	\$1,666.35
Waglers-Services .....	\$383.40
Windstream-Services .....	\$340.59

WCD Refund	
Burgdorf,Susan-WCD Refund ....	\$125.00
City of Sigourney-WCD Refund....	\$57.98
Clubb Trucking-WCD Refund .....	\$125.00
Knotts,Giselle-WCD Refund .....	\$125.00
Lankford,Amber-WCD Refund....	\$125.00
Pascual,Jamie-WCD Refund.....	\$67.02
Richardson, Erin-WCD Refund....	\$125.00
Total .....	\$18,524.01

Published in The News-Review  
on Wednesday, Oct. 21, 2020

Published in The News-Review on Wednesday, Oct. 21, 2020